

# Fee Payment Options

## Option 1: Payment in Full

May be made at the beginning of the school year – First day of School in September.

## Option 2: Two Post-Dated Cheques (must accompany the registration form)

2 cheques, payable to Holy Cross School, should be post-dated for the 1<sup>st</sup> of September and 1<sup>st</sup> of January.

## Option 3: Ten Equal Monthly Payments

Ten monthly payments, processed on the 1<sup>st</sup> of each month from **September through June**. Acceptable methods are listed in the Holy Cross School Tuition Payment Plan included in this package.

### Notes:

- **All fees for the old school year ended in June of the previous year, must be paid in full as of January 20, 2025, of the current school year, prior to being accepted for the next school year commencing in September.** If you have not settled your outstanding balance, your child(ren) will not be allowed to register for the new school year.
- A **surcharge of \$40** will be applied for any cheque or pre-authorized debit that is not honoured by your financial institution. If this occurs a second time, the school **will no longer accept cheques or pre-authorized as a means of payment.**
- Parents who withdraw their child(ren) from Holy Cross School during the school year will only receive a refund on tuition payments paid in advance based on payment plan of choice. In determining the refund amount, all payments made till date, **less the non-refundable Registration Fees**, will be pro-rated against the number of days for which the student has attended school within the year.

- A portion of tuition is considered a charitable donation and will be calculated according to Canada Revenue Agency’s information circular #75-23. Tax receipts will be issued by end of February.
- The tuition fees may change from year to year at the discretion of the Holy Cross School Board.

## 2025-2026 TUITION PAYMENT PLAN

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**Please clearly print the information below:**

**Family Name:** \_\_\_\_\_

**Number of children attending HCS:** \_\_\_\_\_

**Names and grades of children attending HCS**

**Child** \_\_\_\_\_ **grade** \_\_\_\_\_

**Child** \_\_\_\_\_ **grade** \_\_\_\_\_

**Child** \_\_\_\_\_ **grade** \_\_\_\_\_

**Child** \_\_\_\_\_ **grade** \_\_\_\_\_

**Child** \_\_\_\_\_ **grade** \_\_\_\_\_

*Please check **only one** of the payment options below and provide supporting documentation where indicated:*

**OPTION 1 – Payment in Full**

- Full tuition payments will be made on or before September 2, 2025.

**OPTION 2 – Two Post-dated Cheques**

- Please include two posted-dated cheques dated September 2, 2025 and February 1, 2026 with registration form.

**OPTION 3 – Ten Equal Payments due on the 1<sup>st</sup> of each month from September to June as:**

- Ten Pre-Authorized Debits (please include void cheque)
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- Ten Post-dated Cheques (delivered in person or via mail to the school)
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- Ten Interac Transfers (send to [hcsemt@holycrossschool.mb.ca](mailto:hcsemt@holycrossschool.mb.ca))
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- Ten Cash/Debit Card payments (payable in-person only)
- Ten Credit Card payments (optional to complete section on next page)  
  
(please see reverse)

**ACCEPTANCE OF TUITION PAYMENT PLAN**

I \_\_\_\_\_ hereby subscribe to the Tuition Payment Plan selected above. I understand and agree to comply with the terms and conditions specified in the Holy Cross School 2025-26 Financial information. I understand that I must be and remain in good standing with the payment plan that I have indicated as my plan of choice, which means I will keep my account current.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Please complete the following if payments are to be made by credit card:**

Circle Type of Card: (Visa / MasterCard) Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVC \_\_\_\_\_

Signature of Cardholder indicated above: \_\_\_\_\_